

***REPORT OF THE 2017-18 FACULTY  
SENATE ACADEMIC POLICY  
COMMITTEE***

**Deb Franko (Office of the Provost)  
Andrew Gouldstone (COE)  
Stephen Intille (CCIS/Bouve)  
David Kaeli (COE – chair)  
Robert McOwen (COS)  
Coleen Pantalone (DMSB)**



# ***LAST YEAR'S APC RESOLUTIONS***

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- Each department/unit will develop a workload policy
- The policy must be comprehensive, as defined in the “Criteria for the Development and Display of Full time Faculty Workload Policies at Northeastern”
- Each unit’s chairperson or dean needs to complete the workload policy checklist
- The policy will be developed by the faculty of the unit and approved by the dean
- The Provost will review and approve of each unit’s policy
- The approved policies will be made available electronically to all full-time faculty members across the University



# 2017-18 APC CHARGES

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1. The APC shall follow up on the implementation of the 2016-2017 Senate resolution on development and display of full time faculty workload policies.
2. The APC shall collaborate with the Student Government Association to review and possibly update the Students' Bill of Academic Rights and Responsibilities.
3. The APC shall collaborate with the Office of the Provost to review best practices at other institutions regarding University Undergraduate Curriculum Committee composition and function, including the current Northeastern model as defined in the Academic Operations Manual, and to recommend one or more models for use at Northeastern.



# 2017-18 APC CHARGES

4. The APC shall review the 1993-94 University Academic Operations Manual for updating and provide recommendations for revisions, additions, or deletions. Where changes to the Faculty Handbook are warranted, the Committee shall collaborate with the Faculty Handbook Committee on incorporation of these changes.
5. The APC shall examine the option of a Senate approval process for academic programs during the summer.
6. The APC shall collaborate with the FT NTTFC to examine the option of extending features of the Policy on Parental Teaching Relief for T/TT faculty to FT NTT faculty.
7. Other priorities, to be determined by the Senate Agenda Committee, may be charged as they arise



# 2017-18 APC ACTIVITIES

- The APC spent significant time discussing workload policies and working with the Student Government Association on revisions of the Student Bill of Rights and Responsibilities
  - As of April 15, 2018, the most recent version of the SBORR was approved by APC – accompanying resolution
- The APC offered to collect and share draft/approved workload policies with units developing their own
  - As of April 9, 2018, 36 policies have been received by the Provost's Office, with 8 additional in process
- Working with SAC, the APC reviewed the composition of the UUCC – reviewed data on UUCC make-up at a large number of institutions
  - The APC has a number of past and current members of UUCC
  - The APC has developed a resolution that mirrors the current makeup of the UUCC



# 2017-18 APC ACTIVITIES

- The APC reviewed the University Academic Operations Manual
  - The APC is recommending that the Manual is no longer needed – refer to resolution
- The APC studied the actual need for summer curriculum approvals by the Senate, and felt no changes were warranted
- The APC met with the Full-Time Non-Tenure Track Faculty Committee to discuss extending the Policy on Parental Teaching Relief
  - The APC is supportive of extending the Policy to FTNTT Faculty
  - The charge was deemed outside of the scope of APC
- The APC was contacted by Cooperative Education Coordinators/Faculty regarding concerns about the current design and implementation of “Coop Optimization”
  - The APC meet with the Provost’s Office and Central Coop
  - This report includes a resolution focused on improving communication and participation of the Faculty in the “Coop Optimization” process



# ***RESOLUTION #1***

***BE IT RESOLVED*** That the proposed version of the Student Bill of Rights and Responsibilities, as approved by the Student Government Association, and reviewed and approved by the Office of General Counsel, replace the current Student Bill of Rights and Responsibilities. Further, the Student Bill of Rights and Responsibilities should be made available on the Faculty Senate website.



## ***RESOLUTION #2***

***BE IT RESOLVED*** That the By-Laws of the University Undergraduate Curriculum Committee be updated to remove the current Composition definition of the UUCC and replace it with the following text: “The UUCC shall be composed of one full-time faculty member from each college (chosen annually by each college’s curriculum committee), the Associate Dean in charge of undergraduate programs from each respective college, one faculty-member-at-large from the full-time faculty (appointed by the Senate Agenda Committee), one representative from the Student Government Association, and non-voting members from the Registrar’s Office and the Library. The Chair of the UUCC shall be the Provost, or their designee. The Chair will vote only in the event of a tie.”



## ***RESOLUTION #3***

***BE IT RESOLVED*** That the University Academic Operations Manual is no longer needed and should be removed from all University websites. Further, given that the relevant academic policy of the current Academic Operations Manual consists of the UUCB Bylaws, the Graduate Council By-laws, and the Student Bill of Rights and Responsibilities, these documents should be available and maintained on the Faculty Senate website.



# ***RESOLUTION #4***

***WHEREAS*** the faculty value the strength of cooperative education at Northeastern and realize the need for constant improvement;

***BE IT RESOLVED*** That SAC work with the Provost's Office Chief of Staff to create an ad hoc Senate committee charged with ensuring that the Senate remain fully informed about the Co-op Optimization plan and providing a means of communication with the colleges;

***BE IT FURTHER RESOLVED*** That the Committee provide a comprehensive assessment of the optimized search process, including feedback from employers, students and co-op coordinators. The Committee should provide this report, along with any recommended adjustments, to the Faculty Senate in February, 2019.



# ***RECOMMENDATIONS FOR 2018-19 APC***

- The APC should play an active role in the proposed “Coop Optimization” discussions and planning, making sure that faculty senators and all faculty are aware of the changes and enhancements ongoing to our cooperative education model.
- SAC played a strong supporting role with APC this year, and helped APC address all charges - this should continue
- The inclusion of Deb Franko on our committee this year was key in developing better communications across the University

