

Senate Agenda Committee (SAC) & Faculty Senate Office Members

- Susan Powers-Lee, SAC Chair (COS)
- Deniz Erdogmus, SAC Secretary (COE)
- Jack Dennerlein, SAC Member (BCHS)
- Rashmi Dyal-Chand, SAC Member (SOL)
- David Kaeli, SAC Member (COE)
- Neal Lerner, SAC Member (CSSH)
- Thomas Vicino, Parliamentarian (CSSH)
- Joan Collins, Senate Executive Assistant
- Maria Canuto, Senate Administrative Assistant

SAC Responsibilities

- Arrange the agenda for all Senate meetings
- Staff and provide charges to standing committees
- Establish ad hoc committees for special studies
- Provide a regular channel for consultation and communication between the faculty and administration
- Meet at least once each year with the Academic Affairs Committee of the Board of Trustees
- At each Senate meeting, present a report briefing the Senate on its activities

SAC Report, September 26, 2018

- Since the last Senate meeting, SAC has met 11 times, with 2 meetings including Provost Bean.
- Our focus has been on designing charges for the Senate's standing committees and staffing those committees.
- Additional focus, in consultation with Provost Bean, has been implementation of the new workload policy and revision of the Faculty Handbook Compensation module.

Midterm Faculty Senate Elections

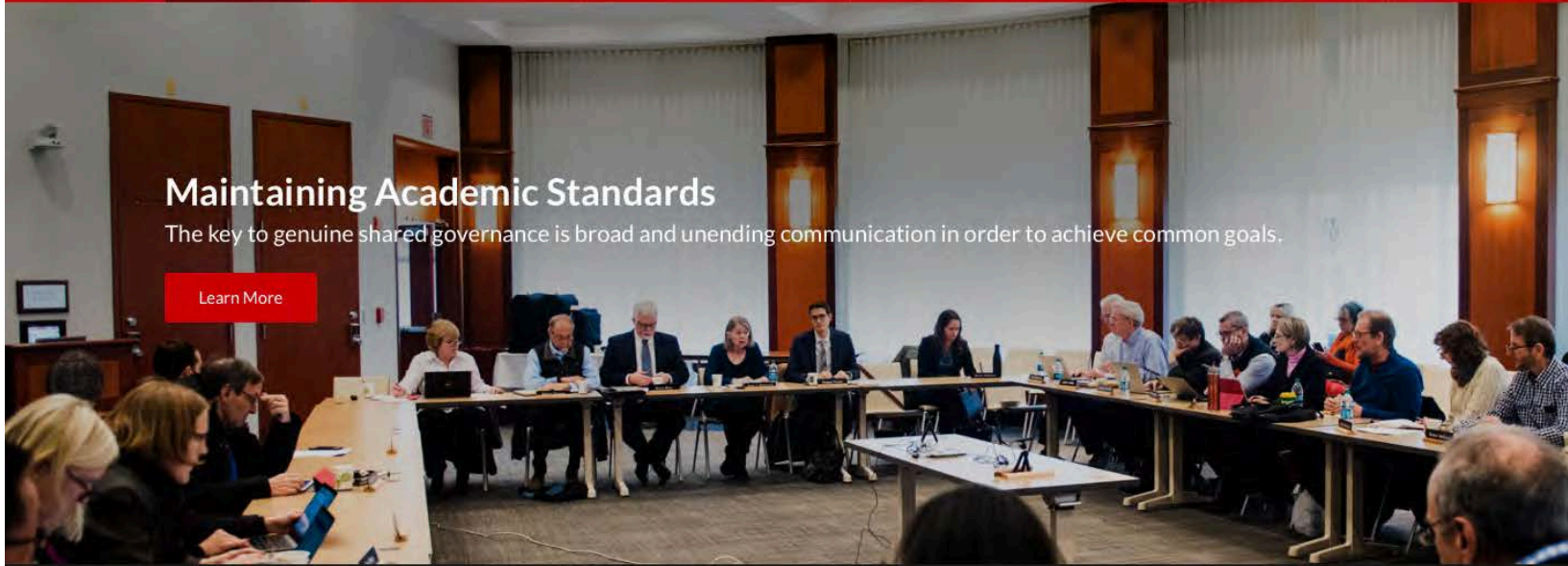
COS election in progress

- Associate Dean appointment for Mark Patterson
- 1st election in which all fulltime faculty in a college are eligible for election
- 1st online election
- Participation so robust, with 6 nominees, that a run-off ballot may be needed

BCHS (1 Senator) and CAMD (2 Senators) elections to be held at college meetings later this fall

- To replace Senators who will be on sabbatical in Spring '19: Jack Dennerlein, Ed Andrews and Tony De Ritis

**Updates to Faculty Handbook and
Faculty Senate websites are in place.**



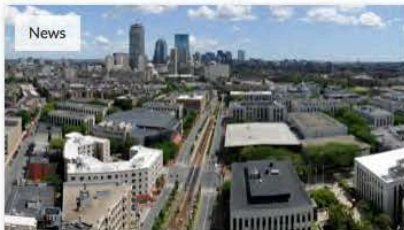
Maintaining Academic Standards

The key to genuine shared governance is broad and unending communication in order to achieve common goals.

[Learn More](#)

Next Senate Meeting

Wednesday, September 26th 2018 at 11:45 am | Raytheon Amphitheater, 240 Egan



Update on Sustainability 2005-2025

By 2050, our commitment is to reduce our carbon footprint by 80% relative to the 2005 baseline.

by Faculty Senate →



The Faculty Handbook

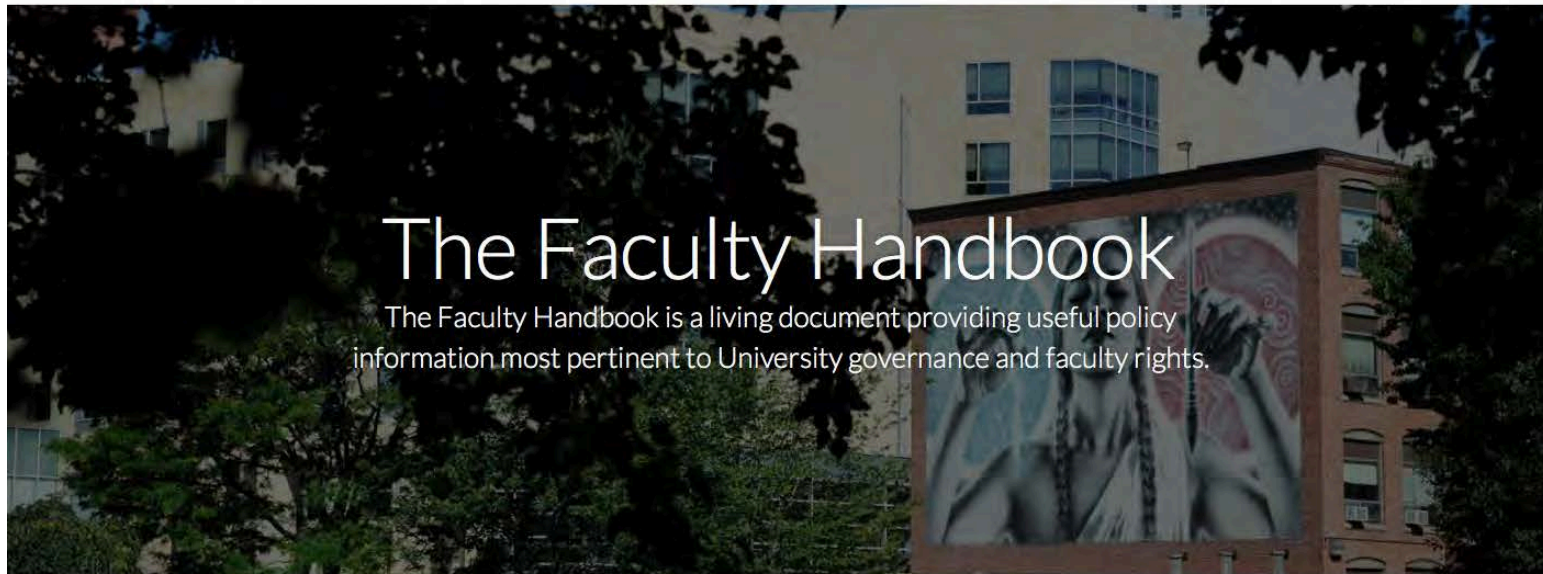
The Faculty Handbook is a living document providing useful policy information most pertinent to University governance and faculty rights.



Senate Meetings

Full meeting schedule, agendas and minutes for the academic calendar years.

- [2017-2018](#)
- [2018-2019](#)



Handbook Modules

Governance

Statement of the Faculty Senate

Faculty Senate Bylaws

Dismissal Proceedings: Tenured and Tenure-Track Faculty

Faculty Discipline

Full-Time Faculty Grievance Procedure

Non-retaliation for Participation in Faculty Governance

Appointments, Promotions and Tenure

Tenured and Tenure-Track Faculty Rights and Responsibilities

Tenured and Tenure-Track Faculty Performance Expectations

Compensation

Appointments, Terms and Reappointments

Tenure

Tenure and Promotion of Jointly Appointed Faculty

Promotion

Sabbatical

Leaves of Absence and Vacation

Rights In Teaching, Research and Scholarship

Academic Freedom

Patent and Copyright

Instructional Media

Conflict of Commitment and Interest

Personnel Policies

Faculty Workloads

Presence at the University

Faculty Outside Professional Activities

Retirement

Academic Organization

The General University Faculty and Bylaws

Clinical or Academic Specialists

Non-Tenure-Track Full Time Lecturers

Professor of the Practice

Non-Tenure Track Research Faculty

The College Faculties

Procedural Guidelines in the Appointment of University Administrators

Graduate Council

- Informational Item from the 9/12/18 Meeting: CAMD's MS in Game Science and Design has been revised to yield more flexibility and to make the courses more competency based.
- [The Faculty Senate votes on new degree programs, substantial revisions to degree programs and eliminations/suspensions of degree programs, and is informed of activity involving certificate programs and relatively minor revisions to degree programs.]
- The Council is currently reviewing and revising the Graduate Appeal Policy and the Graduate Council Bylaws.

Financial Affairs Committee (FAC)

Stephen Amato (CPS)

Hanchen Huang (COE)

Amy Mueller (COE)

Edward Wertheim (DMSB)

Gary Young (BSHS/DMSB)

Susan Powers-Lee, SAC liaison

Financial Affairs Committee Charges

1. Follow up on the implementation of the 2016-2017 Senate resolution on procedures for establishing match-mates for each college/unit
2. In collaboration with the FTNTTFC, explore sources of more granular match-mate data for FTNTT faculty than is currently available to Northeastern's faculty cohort
3. Examine total faculty compensation, given the yearly increases in the cost of benefits (especially health insurance), in comparison to salary raises
4. Based upon the findings in charge 3 and a review of match-mate institutions, make recommendations for merit raises for full time faculty
5. Carry out an analysis of all implications of investment of University endowment holdings in fossil fuel industries and of possible divestment of those holdings

Administrator Evaluation Oversight Committee (AEOC)

George Alverson (COS)

Elizabeth Dillon (CSSH)

Jacqueline Isaacs (COE Dean's Office)

Carmen Sceppa (BCHS Dean's Office)

Thomas Wahl (CCIS)

Deniz Erdogmus, SAC liaison

Administrator Evaluation Oversight Committee Charge

- Oversees and receives for review evaluations of the Provost, academic deans and Unit chairpersons.
 - In 3rd year of 1st appointments
 - In penultimate year of continuing appointments
- Appoints the faculty members who serve on the administrator evaluation teams
- Develops and provides evaluation guidelines, materials, and regulations for the teams
- Sets evaluation schedules, with completion in fall term
- Reviews the outcomes, and submits the reports to SAC for final review and appropriate distribution
- May also make recommendations to SAC, to the Provost, or to appropriate Vice Presidents on changes in procedures and/or evaluation instruments as deemed necessary

Administrator Evaluation Oversight Teams

Carla Brodley, Dean, CCIS:

Paula Caligiuri (DMSB), Ryan Cordell (CSSH), Hicham Fenniri (COE)

Ken Henderson, Dean, COS:

Hanchen Huang (COE), Susan Roberts (BCHS), Ron Sandler (CSSH)

Anthony Braga, Director, School of Criminology & Criminal Justice:

Ennio Mingola (BCHS), Magy Seif El-Nasr (CCIS/CAMD)

José Buscaglia, Chair, Cultures, Societies and Global Studies:

Tad Hirsch (CAMD), TBD 2nd member

Mike Pollastri, Chair, Chemistry and Chemical Biology:

Emanuela Barberis (COS), Sumner Barenberg (COE)

Academic Policy Committee (APC)

Leslie Day (BCHS)

Deb Franko (Senior Vice Provost for Faculty Affairs)

Dave Hagen (CPS)

Dori Mazor (CAMD Co-op)

Nicol McGruer (COE)

Robert McOwen (COS)

Noemi Daniel Voionmaa (CSSH)

Gary Young (BCHS/DMSB)

David Kaeli, SAC liaison

Academic Policy Committee (APC) Charges

- In collaboration with the Provost's Office, provide an assessment of workload policy implementation to the Faculty Senate, focusing on how well each workload policy adheres to the process and guidelines provided by the adopted Workload Policy documents and how effectively each policy has been implemented in the unit
- Consider extending administrator review to additional categories of administrator than fall within the current AEOC process, and possibly propose appropriate review processes
- Review the relationship of the experiential PhD programs to existing PhD programs, and, if appropriate, make recommendations for improved alignment

Information Technology Policy Committee (ITPC)

Nick Beauchamp (CSSH)

Cole Campese (Chief Information Officer)

Peter Desnoyers (CCIS)

Joshua Hertz (COE)

Stratis Ioannidis (COE)

Amy Lu (CAMD/BCHS)

Oyinda Oyelaran (COS)

Mirek Riedewald (CCIS)

Paul Whitford (COS)

David Kaeli, SAC liaison

Information Technology Policy Committee Charges

- Work with the incoming ITS Vice President to ensure that, as a matter of policy, ITPC, along with ITS, has a formal role in the planning and evaluation process related to the design and delivery of ePaws and any other ongoing & future institutional software planning and rollout that will have a direct effect on teaching and research
- Work jointly with ITS and the Research Computing Advisory Committee to develop a set of recommendations regarding IT services and staffing to broaden and deepen ITS support for research computing, and present the plan to the Senate by Dec 2018
- Given that ITS and the Provost's Office are in the midst of an outside consultant review of cloud storage architecture and planning across the University, collaborate with ITS, and other relevant Senate committees to return in Fall 2018 to the 2016-2017 approved Senate resolution on backup, and the 2017-2018 charge to multiple standing committees to coordinate with ITS and other stakeholders to design a comprehensive backup/data storage plan for academic and research computing and develop an appropriate strategy to implement it
- Work with ITS and the ad-hoc Co-op Evolution Assessment Committee to provide an assessment of the rollout of the new IT plan for supporting Co-op Evolution by the end of the fall semester.

Ad hoc Committee on Co-op Evolution

Brian Albrecht (COE Co-op)

Manny Contomanolis (Senior Associate Vice President for
Employer Engagement and Career Design)

Jacqueline Diani (BCHS Co-op)

Andrew Gouldstone (COE)

Michelle Hagopian (CAMD Co-op)

Sarah Klionsky (COS Co-op)

Coleen Pantalone (DMSB)

Megan Richmond (DMSB Co-op)

Kathi Van der Laan (CCIS Co-op)

Michelle Zaff (CCSH Co-op)

David Kaeli, SAC liaison

Ad hoc Committee on Co-op Evolution Charges

- Ensure that the Senate remain fully informed about the Co-op Evolution plan and provide a means of communication with the colleges
- Provide a comprehensive assessment of the new search process, including feedback from employers, students and co-op coordinators
- Provide this report, along with any recommended adjustments, to the Faculty Senate in February 2019.

Full-Time Non-Tenure-Track Faculty Committee (FTNTTFC)

Kathleen Durant (CCIS)

Susan Freeman (COE)

Lori Gardinier (CSSH)

Michael Gonyeau (BCHS)

Carlene Hempel (CAMD)

Carol Mallory (SOL)

Enrique Moreno (COS)

Denise Spencer (DMSB)

Pam Wojnar (CPS)

Jack Dennerlein, SAC liaison

Full-Time Non-Tenure-Track Faculty Committee Charges

- Follow up on the status of the implementation of the 2016-2017 Senate resolution on FTNTT governance rights, including an evaluation of criteria for leadership positions (e.g., Chairs, Unit Heads, etc.)
- Follow up on the status of FTNTTFC professional development and support at all levels of the university
- In collaboration with the FDC, explore the option of FTNTTFC sabbaticals and present a review of policy/process at other institutions and recommendations for Northeastern
- In collaboration with the FAC, explore sources of more granular match-mate data for FTNTT faculty than is currently available to Northeastern's faculty cohort
- Monitor the status of college elections for Senators, specifically their policies regarding the distribution of NTT and TT/T faculty senators, and, if appropriate, make recommendations

Faculty Development Committee (FDC)

Hicham Fenniri (COE)

Kimberly Larson (CPS)

Vaso Lykourinou (COS)

Antonio Ocampo-Guzman (CAMD)

Silvia Prina (CSSH)

Yakov Bart (DMSB)

Neal Lerner, SAC liaison

Faculty Development Committee Charges

- Examine the appropriateness of the current GEO policies and practices for faculty leaders of Dialogue of Civilizations courses, and, if warranted, make recommendations for improving these policies and practices
- Collaborate with the staff at the Office of Marketing and Communications and with faculty members to assess the impact and effectiveness of recent efforts to increase the dissemination of information concerning faculty accomplishments in teaching, research and professional activities, and, if warranted, make recommendations for improving these efforts
- Undertake a study of the practices and procedures related to course buyout using overhead return funds and, if appropriate, make recommendations
- In collaboration with the FTNTTFC, explore the option of FTNTTFC sabbaticals and present a review of policy/process at other institutions and recommendations for Northeastern

Library Policy Oversight Committee (LPOC)

Francis Blessington (CSSH)

Daniel Cohen (Vice Provost & Dean, Libraries)

Sarah Hooke-Lee (SOL)

Ted Miller (CPS)

Daniel O'Brien (CSSH)

Simon Singer (CSSH)

Tracy Strain (CAMD)

Neal Lerner, SAC liaison

Library Policy Oversight Committee Charges

The LPOC shall work with the Dean of Libraries and Vice Provost for Information Collaboration to define committee charges and then implement them.

Research Policy Oversight Committee (RPOC)

Shalanda Baker (SOL)

Jerome Hajjar (COE)

David Luzzi (Senior Vice Provost for Research)

Alexandrps Makriyannis (BCHS)

Nicol McGruer (COE)

Sheila Puffer (DMSB)

Darien Wood (COS)

Rashmi Dyal-Chand, SAC liaison

Research Policy Oversight Committee Charges

- Collaborate with the Senior Vice Provost for Research and his designees in Research Administration to develop a set of recommendations regarding (a) enhanced communication and synchronization between the pre-award, finance and compliance areas of the unified Research Administration group, (b) decreased turnover of personnel within Research Administration, (c) facilitation of necessary personal interaction while maintaining the efficiency of the mandatory University Prior Approval Form, and (d) development of metrics to monitor effectiveness of pre-award and post-award processes, and present the plan to the Senate by December 2018
- Undertake a study of the current process for university-level seed funding of faculty research with a focus on the priorities, expected outcomes, and actual outcomes, and, if appropriate, make recommendations to enhance this set of processes
- Undertake a study of the current mechanisms to foster faculty-mentored undergraduate research, and, if appropriate, make recommendations to enhance this set of processes
- In collaboration with the Provost's Office, review research policies specific to NU hubs outside Boston, including policies to incentivize faculty to carry out research at non-Boston hubs

Enrollment and Admissions Policy Committee (EAPC)

Rick Arrowood (CPS)

Veronica Godoy-Carter (COS)

Kristin Greenwood (BCHS)

Sundar Kumarasamy (Vice President for Enrollment
Management)

Emily Mann (CSSH)

Alan Mislove (CCIS)

Susan Powers-Lee, SAC liaison


Enrollment and Admissions Policy Committee Charges

- Continue to monitor the policies and practices of Enrollment Management (EM) and investigate the impact they have on undergraduate and graduate admissions at each college/school
- In Spring 2019, collaborate with the Vice President for Enrollment Management to lead the discussion in the Faculty Senate of the strategies and processes that shape the undergraduate student cohort, including follow up on the implementation of the 2016-2017 EAPC Senate resolutions
- Work with EM and the colleges to monitor the 2016-2017 and 2017-2018 Senate resolutions intended to enhance the combined major experience
- Collaborate with the Provost's Office to map potential overlap among graduate programs and, if warranted, make recommendations for improving current policies and practices

SAC Appointees to the University Classroom Advisory Committee

Margarita DiVall (BCHS)

Brian O'Connell (COE)



Thanks also to our additional great
colleagues who volunteered for
committees!